



# CHIJ KATONG CONVENT

346 Marine Terrace, Singapore 449150

## PROXY FORM (O-LEVEL)

I, parent/ guardian\* of \_\_\_\_\_ (Full Name of student) of Class \_\_\_\_\_  
\_\_\_\_\_ (Student NRIC/ FIN/ Passport no.) am unable to collect the results and  
accompanying documents in person.

I hereby authorise Mr / Ms / Mdm\* \_\_\_\_\_ (Full Name of proxy),  
\_\_\_\_\_ (NRIC/ FIN/ Passport no. of proxy) who is my \_\_\_\_\_ (State  
Relationship) to collect the results and accompanying documents on my behalf.

By appointing the proxy, I have authorised the person to act on my behalf without any reservations.

---

Name of Parent/Guardian\*

---

Signature

---

Date

---

NRIC/ FIN/ Passport no\*:

\* Please delete as appropriate

Note:

The person whom you authorize to collect your result slip and other documents on your behalf **must be aged 21 and above bring along this letter duly completed and signed** as well as **his/her NRIC/ FIN/ Passport** for verification purposes. Please note that the authorized personnel can only collect the result from 3.00 pm on the day of results release.

---

*For Official Use:*

*Date of collection:* \_\_\_\_\_

*Signature & contact number of Proxy:* \_\_\_\_\_

*Issued by:* \_\_\_\_\_ (Name of staff)